



Spolek přátel ETF
Association of Friends of the PTF
Černá 9, P.O. Box 529, CZ – 11555 Praha 1
Tel.: (420) 221988-211 FAX: (420) 221988-215
E-mail: spolek@etf.cuni.cz URL: <http://www.etf.cuni.cz>



Statutes of the civic association
The Association of Friends of the Protestant Theological Faculty

Article I: Introductory provisions

1. Title of the civic association: *Spolek přátel Evangelické teologické fakulty* (Association of the Friends of the Protestant Theological Faculty). Abbreviated: *Spolek přátel ETF* (Association of the Friends of the PTF). (Hereafter referred to as the Association).
2. Registered address of the Association: Černá 9, 11555 Praha 1, Czech Republic

Article II: Legal status of the Association

1. The Association shall be a voluntary and independent association, whose members come together on the basis of a common interest. The Association shall be a non-governmental, non-profit organisation.
2. The Association shall be a legal entity registered with the Ministry of the Interior of the Czech Republic.

Article III: Aims of the activities of the Association

1. The Association shall be an organisation bringing together people who take an interest in the development and maintenance of contacts with the Protestant Theological Faculty on an academic level. The Association is intended to be an association serving as a platform for meetings between current and former Czech and foreign students, teachers, and staff of the PTF, and other interested parties. It will work through conferences on specific themes, seminars, discussion meetings, publishing activities, etc.
2. The principal objectives of the Association shall be:
 - Providing a forum for exchanging experiences and information between theology students.
 - Developing and maintaining contacts between former theology students.
 - Disseminating information about current events, perspectives, and theological developments at the PTF.
 - Reflecting on contemporary social issues (ethical, cultural, political and spiritual) in relation to the study and calling of theology.
 - Strengthening ties with other theological faculties and churches in the Czech Republic and other countries on the basis of the ecumenical movement.

The Association will lay emphasis on being informed, on open dialogue, and on a sense of community.

3. The principal tasks of the Association shall be:

- Organising an annual meeting for all members of the Association.
- Publishing an information bulletin.
- Establishing, maintaining and developing cooperation and partnership with institutions that have a similar orientation, and working with them on joint projects.

Article IV: Membership

1. Those eligible to become members shall be individuals and legal entities who are in agreement with the statutes and aims of the Association and who are connected with the PTF, in particular former and current members of the academic community of the PTF. It shall be a condition of membership that members express in writing their agreement with the statutes and aims of the Association and pay their membership subscriptions.
2. Individuals or entities shall become members once the executive committee has agreed and they have fulfilled the conditions stated in Article IV, point 1. Members shall receive confirmation of their membership from the executive committee.



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3. Membership shall come to an end:
 - a) when a member declares in writing his or her resignation
 - b) when a member dies
 - c) in the case of legal entities, when the entity is wound up
 - d) by terminating membership at the decision of the executive committee of the Association when the conditions stated in Article IV, point 1, are not fulfilled
 - e) when the Association is dissolved

Article V: Rights and duties of members

1. Members shall have the right, in particular,
 - a) to take part in the activities of the Association
 - b) to be elected to the representative bodies of the Association (if aged 18 or over)
 - c) to elect the representative bodies of the Association (if aged 15 or over)
 - d) to address ideas or complaints to the representative bodies of the Association and ask them for their reaction
2. Members shall have the duty, in particular,
 - a) to observe the statutes of the Association
 - b) to conscientiously carry out the functions entrusted to them in the representative bodies of the Association
3. Members shall be obliged to pay their membership subscriptions by the end of the first quarter of each calendar year.

Article VI: The representative bodies of the Association

The representative bodies of the Association shall be:

- a) the conference of members
- b) the executive committee
- c) the auditing committee

Article VII: The conference of members

1. The conference of members shall be the supreme representative body of the Association.
2. The conference of members shall be made up of all the members of the Association.
3. The executive committee shall convene an ordinary conference of members once a year. Should the need arise, it shall convene an extraordinary conference of members. The executive committee shall also convene an extraordinary conference of members whenever at least one third of the members request this.
4. Should the executive committee not be functioning, then at least one third of the members shall have the right to elect a substitute body which shall convene an extraordinary conference of members.
5. The conference of members shall, in particular:
 - a) decide on changes in the statutes of the Association
 - b) decide on changes in the internal rules of procedure of the Association
 - c) determine and approve the tasks of the Association for the relevant period of time, and approve the annual report of the Association, the budget of the Association, and the annual statement of accounts of the Association
 - d) approve the amount of the membership fee
 - e) elect the president and the members of the executive committee and the auditing committee for a period of two years
 - f) decide to wind dissolve the Association if necessary



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6. All the details relating to the convening, procedures and decision-making of the conference of members shall be laid down in the internal rules of procedure, which shall be approved at the second meeting of the conference of members at the latest.

Article VIII: The executive committee

1. The executive committee shall be the executive representative body of the Association, and shall be responsible for its activities to the conference of members.
2. The executive committee shall have a minimum of five and a maximum of eleven members. When electing it, representation of various countries should be taken into account.
3. The executive committee shall direct and arrange for the activities of the Association during the period between the meetings of the conference of members. The president, or in his or her absence the vice-president, shall convene a meeting of the executive committee at least three times a year.
4. The executive committee shall, in particular:
 - a) elect from among its members a vice-president, secretary and treasurer
 - b) coordinate and arrange for the activities of the Association
 - c) convene the conference of members
 - d) draw up an annual report of its activities and documents to assist the conference of members in its decision-making
 - e) accept new members of the Association
 - f) decide to terminate membership
5. The president shall represent the Association externally and shall act in its name in all matters independently. With the president's agreement, the vice-president or another member of the executive committee delegated by the president may deputise for the president.
5. The circumstances in which the president, vice-president and treasurer shall have the right to sign documents on behalf of the Association shall be laid down in the internal rules of procedure.
6. The executive committee may appoint a working committee from among the members of the Association to arrange for certain activities.
7. The executive committee shall be quorate if at least one third of its members is present. In matters deserving of consideration it shall be possible to take decisions without holding a meeting of the executive committee by setting down the decision on a document, to which all the members of the executive committee attach their agreement to the decision in writing.

Article IX: The auditing committee

1. The auditing committee shall be the monitoring body of the Association, and shall be responsible for its activities to the conference of members.
2. The auditing committee shall have at least two members. Members of the auditing committee cannot be members of the executive committee at the same time.
3. The auditing committee shall monitor the financial management of the Association, draw the attention of the executive committee to any shortcomings it may discover, and propose ways of correcting them. It shall carry out a review at least once a year.
4. The auditing committee shall draw up a report on the results of its monitoring and auditing activities and submit it to the conference of members.
5. The authority of the members of the auditing committee and the extent of their monitoring activities shall be laid down in the internal rules of procedure.



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Article X: Principles of financial management

1. The Association shall manage both movable and immovable assets.
2. The sources of its assets shall be, in particular:
 - a) membership subscriptions, and donations and contributions from individuals and legal entities
 - b) revenue from assets
 - c) income from activities when fulfilling the aims of the Association
 - d) subsidies from public funds and other subsidies, grants, etc.
3. The executive committee shall be responsible for the financial management of the Association, and shall submit a report each year to the conference of members on the financial management of the Association, including the annual statement of accounts.
3. The financial management shall be undertaken on the basis of the annual budget approved by the conference of members.
4. All the assets of the Association shall be managed in accordance with generally valid legal regulations, in particular those governing the financial management of non-profit organisations.

Article XI: Dissolving the Association

1. The Association shall be dissolved:
 - a) by voluntary disbanding or merger with another association, at the decision of the conference of members
 - b) at the decision of the Ministry of the Interior
2. Should the Association be dissolved by voluntary disbanding, the conference of members shall decide at the same time on the form of settlement of the Association's assets and on the transfer of any assets remaining after liquidation. It shall further decide on the appointment of a liquidator and shall fix the amount of the liquidator's remuneration.

Article XII: Final provisions

1. The Association shall publish and revise internal rules of procedure, which shall regulate more precisely the functioning of the Association, in conformity with these statutes.
2. The Association shall have the right, in accordance with the aims of its activity, to address petitions to the state authorities.
3. This Association shall come into being once it is registered by the Ministry of the Interior of the Czech Republic.